



दि न्यू इन्डिया एश्योरंस कंपनी लिमिटेड

The New India Assurance Co. Ltd.

(भारत सरकार का उपक्रम/Govt. of India Undertaking)

जयपुर क्षेत्रीय कार्यालय/ Jaipur RO-330000

द्वितीय तल, नेहरू प्लेस, टोंक रोड, जयपुर – 302015

2nd Floor, Nehru Place, Tonk Road, Jaipur -302015



दूरभाष/Telephone No: 2745701 से 2745775

फैक्स/Fax No. : 0141-2743405, 2740616

वेबसाइट/Website: <http://www.newindia.co.in>

सीआईएन/CIN No: L66000MH1919GOI000526

Date: 11th February, 2026

Tender No. : Jaipur RO/2025-26/AMC AC VRF

Notice inviting for tender from Air Conditioning firms for annual comprehensive maintenance contract of Variable Refrigerant Flow System (VRF Units) Heating & Cooling units and individual units.

Tender is invited, on behalf of The New India Assurance Co. Ltd., Regional Office: 2nd floor, South Block, Tonk Road, Nehru Place, Jaipur-302015 for annual maintenance contract of variable refrigerant flow system (LG make VRF 3 Units) heating & cooling and 5 Split (New mfg year 2025) & 1 Window AC under single bid system i.e. Price Bid/Financial Bid.

Bidders can download the requisite tender documents from the tender section of our company website <https://www.newindia.co.in>

For any further clarification/query, please contact to Mr. Ghanshyam Meena, Assistant Manager, Phone No. 0141-2745731 during office hours from 10.00 AM to 5.45 PM (Monday to Friday) over the phone or in person at our above said address.

Name of the work : Annual comprehensive maintenance contract of variable refrigerant flow system (LG make VRF unit, details of OEM specification and terms of work is given in the financial bid).

Address : The New India Assurance Company Limited, Regional Office, 2nd floor, South Block, Tonk Road, Nehru Place, Jaipur- 302015

Duration of AMC : 1 Year (01.03.2026 to 28.02.2027)

Bid offer validity : 60 days from the date of opening of tender.

Tender duration : Commencement Date 11.02.2026, Closing Date & time: 23.02.2026, (Up to 12:00 Hrs)

Tender opening date : 23.02.2026 (12.30 PM) (if changed, will be notified to the vendors)

Mode of Submission : Bidders can download the requisite tender documents from our website www.newindia.co.in or collect the necessary documents from Establishment Department, Jaipur and submit the bids through hard copies only. No other mode of submission of tender shall be accepted.

The duly filled Tender document should be submitted through sealed cover super scribing with "**Quotation of Air Conditioning for annual comprehensive maintenance contract of VRF System**"

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addressed to **The New India Assurance Company Ltd., Regional Office : 2nd floor, Tonk Road, Nehru Place, Jaipur – 302015.**

Earnest Money Deposit (EMD) : The successful tenderer shall be required to deposit an Earnest Money Deposit (EMD) of Rs. 40,000/- (Rupees Forty Thousand Only). The deposit must be made in the form of a Demand Draft drawn in favor of The New India Assurance Company Limited by the awarded tenderer. The EMD will be refunded without any interest, only upon the successful completion of the full tender duration and fulfillment of all contractual obligations. Failure to comply with the terms and conditions of the tender or the subsequent contract may result in the forfeiture of the EMD.

Terms & Conditions

1. The contractor/tenderer/bidder/vendor means the person/the form/the agency who is participating in the contract bid which shall also their legal representatives, successors, hirers and assignee of the firm.
 - a) as far as possible, corrections in the tender documents are to be avoided. However in case of any corrections, the same should be authenticated by the person who is signing the tender. Over writing on the tender documents is not permitted.
 - b) The tender should be forwarded duly signed and stamped by the vendor.
2. The tenders will not be received after the due date and fixed time. However, if The New India Assurance Co. Ltd., Regional office, Jaipur desires to extend the time limit, it can be done so by informing all the bidders either before or after the due date and time.
3. In case the due date for submission/opening of the tender is declared as a public holiday in the State, (where the tender documents is to be submitted), the time limit will be automatically changed to the next working day at the same time.
4. The New India Assurance Co. Ltd. will take no responsibility for delay of loss or non-receipt of the documents after dispatch, by the tenderer.
5. **The tenderers are requested to inspect the site of work and acquaint about the site conditions and rules and regulations before quoting the rates. For this, the officials of Company may be contacted to make arrangements if required.**

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6. The rate quoted should be inclusive of the cost of materials, labour, transportation, loading, unloading, installation or any other expenditure that may be incurred during the course of work.
7. The tender should be submitted strictly as per the terms & conditions spelt out in the tender notice. The tenderer should not make any alteration in the terms and conditions, drawings, specifications etc. In case of any alteration the tender may be considered as invalid/void.
8. GST and PAN card copy should be enclosed with the bid documents. Incomplete financial bids are liable to be rejected.
9. Tenderer will be fully responsible for any accident or mishaps involving worker engaged by the tenderer and the tenderer would pay claims made on this part. The New India Assurance Company Ltd. not pay any compensation in this regard.
10. The Company shall not be responsible for any loss, breakage of theft of Tenderer's material.
11. The Bidder must possess a minimum of five (5) years of continuous experience in executing Annual Maintenance Contracts (AMC) for Air Conditioning systems, similar in nature and scope of work to those specified in this tender document. The Bidder shall submit the following documentary evidence along with the Technical Bid in support of their experience:
 - Copies of satisfactory completion certificates or work orders from clients for at least the last five financial years, clearly indicating the nature and period of the AMC work undertaken.
 - A self-declaration/undertaking on the company letterhead confirming the minimum five (5) years of experience in similar works.
 - Note: Failure to provide satisfactory documentary proof of the minimum required experience of five (5) years may lead to the summary rejection of the Bidder's offer.

Acceptance of the tender

1. The rates quoted by the contractors should be valid as specified in the Financial/Price Bid.

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2. The New India Assurance Co. Ltd. reserves the rights to accept/reject any/all tenders in whole or in part thereof without assigning any reason whatsoever and also does not bind itself to accept the lowest or any tender.
3. It will be open to The New India Assurance Co. Ltd. to negotiate the terms including the rates quoted with the lowest tenderer. The negotiated price by The New India Assurance Co. Ltd. will be the contract value and work order will be placed for the said amount.
4. The tenderers for the work shall remain for the acceptance for a period as specified on the cover page or the period that may be extended by mutual agreement and the tenderer's shall not cancel/withdraw the tender during the period.

Execution of work

1. All breakdown calls must be attended withing 24 hours failing which a penalty @ 0.5% per day of contract amount will be deducted from the quarterly payment.
2. Faulty equipments/components should be replaced within 03 days failing which a penalty @ 0.5% per day of contract amount will be deducted from the quarterly payment.
3. In case of continued non-performance and inability to meet service requirements. this office shall reserve the right to terminate the contract without any notice in writing and quarterly panyment will be withheld.
4. Air-conditioning system (ODU's & IDU's) will be serviced 4 times (2-wet, 2-dry) during the contract on quarterly basis
5. The System will be checked for its proper functioning. Any defects, if found will be rectified within the stipulated time. All defective spares parts shall be repaired/replaced as and when required during the contract.
6. Indoor/units filters will be inspected and cleaned as per schedule.
7. All functional/running parts (Compressor, Fan, Motor, PCB, Remote, Refrigerant Gas and other functional parts of System) are covered under this contract.

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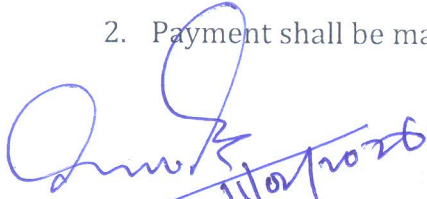
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8. Any number of Breakdown calls pertaining to the refrigeration equipment irrespective of the nature of call will be attended under this contract.
9. Bidder shall take over the VRF System including as and where basis and shall be responsible for defect free comprehensive maintenance of the system, without any cost implication.
10. Time allowed for execution of work, as specified in tender, shall be the essence of the contract, the tenderer shall plan the execution of the work and it needs to be carried out without disturbing the surrounding area or as per the client's instructions strictly within the scheduled time as specified in the tender.

Bill Submission

1. Payment will be made on quarterly basis after successful completion of the quarter.
2. Payment shall be made upon submission of two copy of Invoice (Original & duplicate) .



11/02/26

(B.R. Singh)

Regional Manager

Estate & Estb department


11/02/26


11/02/26

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FINACIAL BID

Quotation for LG Make, Machine – **Multi V VRF, Model No. JRUN220LLS4, : 66 HP (22*3 HP), 5 Split (New mfg year 2025) AC & 1 Window AC** installed at The New India Assurance Company Ltd., Regional Office : 2nd floor, Tonk Road, Nehru Place, Jaipur – 302015.

The prospective bidder shall quote keeping in view the following terms and conditions:

1. Rate per HP :*66, Total (in Rupees)
2. Rate per Split (2025) & Window ACs : * 6, Total(in Rupees)
3. Total rate excuding GST and including GST(in Rupees)
4. Contract will be on annual basis.
5. Contract shall cover the maintenance of the outdoor units, Indoor units, Cleaing of drain pan, pipe connection, refueling gas etc. in the units.
6. Four Servicing annually.
7. Payment terms : Quartely.
8. Every page to tender should be signed by the tenderer.
9. Name, Contact details (phone & Email) & Address of the tenderer (attach ID) :

Stamp/Signature of Tenderer

Date:

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